

**CITY OF SOUTHGATE, KENTUCKY**  
**FINANCIAL STATEMENTS AND**  
**INDEPENDENT AUDITOR'S REPORT**  
**For the Year Ended June 30, 2017**



# CITY OF SOUTHGATE, KENTUCKY

## FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

For the Year Ended June 30, 2017

### TABLE OF CONTENTS

	<u>Pages</u>
City Officials.....	1
<b>Financial Section</b>	
Independent Auditor's Report.....	2-4
Management's Discussion and Analysis.....	5-9
Basic Financial Statements	
Government Wide Statements:	
Statement of Net Position.....	10
Statement of Activities.....	11
Fund Financial Statements:	
Balance Sheet - Governmental Funds.....	12
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position.....	13
Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds.....	14
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities.....	15
Notes to Financial Statements.....	16-32
<b>Required Supplementary Information</b>	
Budgetary Comparison Schedule - Budget and Actual:	
General Fund.....	33
Multiple Employer, Cost Sharing, Defined Benefit Pension Plans.....	34-35
<b>Supplementary Information</b>	
Combining Balance Sheet - Non-Major Governmental Funds.....	36
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances of Non-Major Governmental Funds.....	37
Budgetary Comparison Schedules - Budget and Actual:	
Municipal Road Aid Fund.....	38
Community Center Fund.....	39
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i> .....	40-41





**CITY OF SOUTHGATE, KENTUCKY**

**LIST OF CITY OFFICIALS**

**For the Year Ended June 30, 2017**

**Mayor**

Jim Hamberg

**Council Members**

Joe Anderson

James Enzweiler

Pat Hayley

Sue Payne

Chris Robisch

Dan Speier





**Van Gorder, Walker & Co., Inc.**  
Certified Public Accountants

Charles A. Van Gorder, CPA  
Lori A. Owen, CPA  
John R. Chamberlin, CPA, MBA  
Members of AICPA & KyCPA  
Licensed in Kentucky & Ohio

## **INDEPENDENT AUDITOR'S REPORT**

**To the Honorable Mayor and  
Members of the Council  
City of Southgate, Kentucky**

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Southgate, Kentucky, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.







## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Southgate, Kentucky as of June 30, 2017 and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the *Management's Discussion and Analysis* on pages 5–9, the budgetary comparison schedule on page 33, and the pension disclosure on pages 34–35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The combining non-major governmental funds schedules and the budgetary comparison schedules of the non-major governmental funds on pages 36–39 are supplementary information and are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 28, 2017 on our consideration of City of Southgate, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on





Van Gorder, Walker & Co., Inc.  
Certified Public Accountants

compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Southgate, Kentucky's internal control over financial reporting and compliance.

*Van Gorder, Walker & Co., Inc.*

**Van Gorder, Walker & Co., Inc.**  
Erlanger, Kentucky  
December 28, 2017





**CITY OF SOUTHGATE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Our discussion and analysis of City of Southgate, Kentucky's financial performance provides an overview of the City's financial activities for the fiscal year ended June 30, 2017. Please read it in conjunction with the City's basic financial statements.

**USING THIS ANNUAL REPORT**

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the City as a whole and present a longer-term view of the City's finances. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the City's operations in more detail than the government-wide statements by providing information about the City's financially significant funds.

**Financial Highlights**

As of the close of the current and prior fiscal years, the City's governmental funds reported fund balances as follows:

<u>Funds</u>	<u>FYE 2016 Amount</u>	<u>FYE 2017 Amount</u>	<u>Percentage Increase/ (Decrease)</u>	<u>Increase Incr/(Decr) From FYE 16</u>
General	\$ 509,498	\$ 610,647	19.85%	\$ 101,149
Municipal Road Aid	1,453	52,884	3539.64%	51,431
Community Center	62	1,345	2069.35%	1,283
Total fund balance	<u>\$ 511,013</u>	<u>\$ 664,876</u>	30.11%	<u>\$ 153,863</u>

The General Fund balance increased primarily due to expenditures being \$60,691 under budget. Actual General Fund expenditures were \$22,971 over revenues received (including transfers from other funds). The Municipal Road Aid fund increased. The Community Center fund increased slightly because the \$46,100 transfer made to the General Fund was less than budgeted.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

**Government-Wide Statement of Net Position and Activities**

One of the most important questions asked about the City's finances is, "Is the City as a whole in a better or worse financial position as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the City as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the *accrual basis of accounting*, which is similar to the accounting used by most private-sector companies. Accrual of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the City's *net position* and changes in them. You can think of the City's net position as the difference between assets, what the citizens own, and liabilities, what the citizens owe. This is one way to measure the City's financial health, or *financial position*. Over time, *increases or decreases* in the City's net position are one indicator of whether its *financial health* is improving or deteriorating. You will need to consider other factors also, such as changes in the City's property tax, gross receipts, payroll and insurance premium tax base, and the condition of the City's capital assets (roads, buildings, equipment and sidewalks) to assess the *overall health* of the City.



In the Statement of Net Position and the Statement of Activities, we have listed the governmental activities. Most of the City's basic services are reported here, including general government, police, fire & EMS, streets, community center, garage, parks, etc. Gross receipts and payroll license fees, insurance premium taxes, charges for services (waste collection, community center usage, etc.) and property taxes, as well as government grants finance most of these activities.

### Fund Financial Statements

The Governmental Fund financial statements provide detailed information about the City's funds. Some funds are required to be established by State Statute or Municipal Ordinance (Ex. Community Center Fund). However, the City Council establishes a few other funds to help it control and manage money for particular purposes (Ex. Sewer Maintenance) or to show that it is meeting legal responsibilities for grant funds (Ex. Municipal Aid Fund).

*Governmental funds:* Most of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances remaining at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. We describe the differences between the government wide net position financial statements and the governmental fund financial statements in the reconciliations within the audited financial statements.

### Government-Wide Change in Net Position

For the year ended June 30, 2017, net position for all of the changed as follows:

	Governmental Activities
Beginning net position	\$ 2,304,462
Change in net position	(28,682)
Ending net position	<u>\$ 2,275,780</u>

### Government-Wide Statement of Net Position Summary

	Governmental Activities	
	2016	2017
Current assets	\$ 582,931	\$ 722,526
Capital assets, net	3,691,055	3,528,681
Deferred outflows of resources	160,498	190,716
Total assets and deferred outflows of resources	<u>4,434,484</u>	<u>4,441,923</u>
Current liabilities	137,236	135,917
Noncurrent liabilities	1,923,635	1,954,276
Deferred inflows of resources	69,151	75,950
Total liabilities and deferred inflows of resources	<u>2,130,022</u>	<u>2,166,143</u>
Net position	<u>\$ 2,304,462</u>	<u>\$ 2,275,780</u>

To aid in the understanding of the Statement of Activities some additional explanation is given. Of particular interest is the format that is significantly different from a typical Statement of Revenues, Expense, and Changes in Fund Balance. You will notice that expenses are listed in the first column with revenues from that particular



program reported to the right. The result is a net (expense)/revenue. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the City's taxpayers.

## FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

The following schedule presents a summary of general and special revenues and expenditures for all of the funds for the fiscal year ended June 30, 2017, and the amount and percentage of increases and decreases in relation to the prior year.

	FYE 2016	FYE 2017	Percentage	Increase (Decrease)
Revenues	Amount	Amount	Incr(Decr)	From FYE 16
Property tax	\$ 1,077,243	\$ 1,115,582	3.6%	\$ 38,339
Franchise fees	25,337	24,318	-4.0%	(1,019)
Telecommunication tax	45,100	45,094	0.0%	(6)
Payroll tax	389,150	410,283	5.4%	21,133
Insurance premium tax	342,580	372,123	8.6%	29,543
Licenses and permits	31,675	31,950	0.9%	275
Intergovernmental	276,666	158,992	-42.5%	(117,674)
Fines, forfeitures, penalties	47,036	13,786	-70.7%	(33,250)
Charges for services	263,036	240,438	-8.6%	(22,598)
Investment income	1,456	4,070	179.5%	2,614
Sale of surplus property	576	-	-100.0%	(576)
Loan proceeds	200,000	277,368	38.7%	77,368
Miscellaneous	4,740	2,789	-41.2%	(1,951)
Total Expenditures	<u>\$ 2,704,595</u>	<u>\$ 2,696,793</u>	-0.3%	<u>\$ (7,802)</u>

Payroll and Occupational taxes increased 5.4% due to fluctuations in payroll expense and revenues of taxpaying entities. Intergovernmental revenues decreased due to a one-time Municipal Road Aid grant of \$170,000 in FY 2016 that was in addition to the regular annual allocation. Fines and forfeitures decreased 70.7% due to two property citations totalling \$29,990 that were paid off in FY 2016 for prior year liens. Loan proceeds increased 38.7% due to acquiring loans for two new police vehicles and a slight increase in borrowing on the City's Tax Anticipation Loan (which is similar to a line of credit). The loan was paid in full as of year end. Miscellaneous revenues decreased 41.2%.

	FYE 2016	FYE 2017	Percentage	Increase (Decrease)
Expenditures	Amount	Amount	Incr(Decr)	From FYE 16
General Government	\$ 280,133	\$ 317,290	13.3%	\$ 37,157
Police	758,278	776,288	2.4%	18,010
Fire/EMS	314,219	358,852	14.2%	44,633
Waste Collection	191,259	175,339	-8.3%	(15,920)
Streets	199,565	180,998	-9.3%	(18,567)
Garage	134,927	129,028	-4.4%	(5,899)
Community Center	111,151	106,005	-4.6%	(5,146)
Parks	77,416	72,286	-6.6%	(5,130)
Sewers	489	-	-100.0%	(489)
Capital Outlay	293,859	70,912	-75.9%	(222,947)
Debt Service	352,814	355,932	0.9%	3,118
Total Expenditures	<u>\$ 2,714,110</u>	<u>\$ 2,542,930</u>	-6.3%	<u>\$ (171,180)</u>



Streets expense decreased 9.3% and Capital Outlay decreased due to special street maintenance projects that were reported as capital outlay in FY 2016. The Community Center expenses decreased. Parks expenses decreased.

## CAPITAL ASSET AND DEBT ADMINISTRATION

### Capital Assets

The capital assets were reported for the fiscal years ended as follows:

	Governmental Activities	
	2016	2017
Construction in progress	\$ -	\$ -
Land	370,323	378,323
Buildings	3,208,709	3,208,709
Land improvements	39,867	39,867
Infrastructure	1,596,864	1,596,864
Equipment	666,125	666,125
Vehicles	446,005	516,917
Totals	<u>\$ 6,327,893</u>	<u>\$ 6,406,805</u>

### Debt

The City has \$1,318,538 in outstanding debt at June 30, 2017, a 1.4% decrease from 2016 as detailed below:

	Governmental Activities	
	2016	2017
Firehouse note payable	\$ 1,038,873	\$ 1,001,864
Storm sewer note payable	295,065	272,031
Citizens - 2013 loan	5,275	-
United - 2016 loan	-	21,755
United - 2017 loan	-	22,888
United - 2014 TAN	-	-
Totals	<u>\$ 1,339,213</u>	<u>\$ 1,318,538</u>

## GENERAL BUDGETARY HIGHLIGHTS

Over the course of the year, the city council revised the budget once. The budget amendment was made to increase the beginning fund balance to actual and to decrease revenues and decrease expenditures to more closely reflect the anticipated revenues and expenditures for the year.

Actual revenues were less than budgeted amounts by \$34,256 across all funds, mainly due to decreases in intergovernmental revenues and fines, forfeitures and penalties revenues. Actual expenditures came in under budget by \$109,929 due primarily to waste collection, streets, community center, and parks expenses that were less than budget. As a result, the City ended the year with an increase of \$153,863 in the fund balance of the General Fund.





## **GASB 68 PENSION LIABILITY RECOGNITION**

As of June 30, 2017, the City is required, by Governmental Accounting Standards Board Statement No. 68, to display its proportionate share of the unfunded liability of the Kentucky Retirement System's County Employee Retirement System (CERS), a cost sharing multiple employer plan, in which the City is a participant. The net pension liability, \$714,005, the deferred outflow of resources, \$190,716, and the deferred inflow of resources, \$75,950, on the Statement of Net Position at June 30, 2017 are a function of this required reporting. Detailed information on this pension recognition can be found in Note J in the Notes to the Financial Statements.

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

The City's elected officials consider many factors when setting the fiscal year 2018 budget. Some of the factors are the local economy, expected grant monies and anticipated tax revenues.

The City is allowed by law to set an ad valorem rate that will generate 4% more revenue than last year. This year the Council voted not to take the allowable 2.0% increase over the compensating rate. The rate was set at 0.562 per hundred for the fiscal year ended June 30, 2016 and remained the same for fiscal year 2017. The rate for the firehouse loan was set at 0.5387 per hundred for the fiscal year ended June 30, 2016 and remained the same for 2017.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City's Finance Director, Teresa Hudson, CPA at (859) 441-0075 or at the city building at 122 Electric Avenue, Southgate, KY 41017.



<b>CITY OF SOUTHGATE, KENTUCKY</b> <b>STATEMENT OF NET POSITION</b> <b>June 30, 2017</b>
--

	<b>Governmental Activities</b>
<b>Assets</b>	
Current assets	
Cash and cash equivalents	\$ 508,935
Receivables	
Property taxes	6,884
Intergovernmental	9,909
Other	195,643
Other assets	1,155
Total current assets	<u>722,526</u>
Noncurrent assets	
Capital assets	
Land and construction in progress	378,323
Capital assets being depreciated	6,028,482
Less: accumulated depreciation	<u>(2,878,124)</u>
Net capital assets	<u>3,528,681</u>
<b>Total assets</b>	<u><b>4,251,207</b></u>
<b>Deferred outflows of resources</b>	
Deferred outflows related to pension	190,716
<b>Total deferred outflows of resources</b>	<u>190,716</u>
<b>Total assets and deferred outflows of resources</b>	<u><b>4,441,923</b></u>
<b>Liabilities</b>	
Current liabilities	
Accounts payable	15,230
Accrued liabilities	34,352
Deferred revenue	8,068
Current portion of notes payable	78,267
Total current liabilities	<u>135,917</u>
Noncurrent liabilities	
Notes payable	1,240,271
Net pension liability	714,005
Total noncurrent liabilities	<u>1,954,276</u>
<b>Total liabilities</b>	<u><b>2,090,193</b></u>
<b>Deferred inflows of resources</b>	
Deferred inflows related to pension	75,950
<b>Total liabilities and deferred inflows of resources</b>	<u><b>2,166,143</b></u>
<b>Net position</b>	
Net investment in capital assets	2,210,143
Restricted	112,756
Unrestricted	<u>(47,119)</u>
<b>Total net position</b>	<u><u><b>\$ 2,275,780</b></u></u>

The accompanying notes are an integral part of the financial statements.



**CITY OF SOUTHGATE, KENTUCKY**  
**STATEMENT OF ACTIVITIES**  
**For the Year Ended June 30, 2017**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
<b>Governmental activities</b>					
Administration	\$ 336,187	\$ 20,899	\$ -	\$ 8,000	\$ (307,288)
Police	852,668	1,940	82,420	-	(768,308)
Fire and EMS	428,729	-	-	-	(428,729)
Waste collection	175,339	170,216	-	-	(5,123)
Streets	293,549	-	76,572	-	(216,977)
Garage	151,802	-	-	-	(151,802)
Community Center	139,197	47,383	-	-	(91,814)
Parks	73,276	-	-	-	(73,276)
Sewers	5,360	-	-	-	(5,360)
<b>Total governmental activities</b>	<b>\$ 2,456,107</b>	<b>\$ 240,438</b>	<b>\$ 158,992</b>	<b>\$ 8,000</b>	<b>(2,048,677)</b>
<b>General revenues</b>					
Taxes					
Property taxes					1,115,582
Franchise fees					24,318
Telecommunications taxes					45,094
Payroll license					410,283
Insurance premium taxes					372,123
Licenses and permits					31,950
Investment income					4,070
Fines, forfeitures, penalties					13,786
Miscellaneous					2,789
<b>Total general revenues</b>					<b>2,019,995</b>
<b>Change in net position</b>					<b>(28,682)</b>
<b>Net position, beginning of year</b>					<b>2,304,462</b>
<b>Net position, end of year</b>					<b>\$ 2,275,780</b>

The accompanying notes are an integral part of the financial statements.



<b>CITY OF SOUTHGATE, KENTUCKY</b> <b>BALANCE SHEET - GOVERNMENTAL FUNDS</b> <b>June 30, 2017</b>
---

	2017			(Memo Only)
	General Fund	Other Governmental Funds	Total Governmental Funds	2016 Totals
<b>Assets</b>				
Cash and cash equivalents	\$ 335,569	\$ 173,366	\$ 508,935	\$ 391,700
Receivables				
Taxes	6,884	-	6,884	13,247
Intergovernmental	2,792	7,117	9,909	8,855
Other	195,643	-	195,643	169,129
Other assets	1,155	-	1,155	-
Due from other funds	116,096	-	116,096	92,684
<b>Total assets</b>	<u>\$ 658,139</u>	<u>\$ 180,483</u>	<u>\$ 838,622</u>	<u>\$ 675,615</u>
<b>Liabilities and fund balances</b>				
<b>Liabilities</b>				
Accounts payable	\$ 14,852	\$ 378	\$ 15,230	\$ 20,569
Accrued liabilities	24,572	9,780	34,352	36,263
Deferred revenue	8,068	-	8,068	15,086
Due to other funds	-	116,096	116,096	92,684
<b>Total liabilities</b>	<u>47,492</u>	<u>126,254</u>	<u>173,746</u>	<u>164,602</u>
<b>Fund balances</b>				
Unspendable	1,155	-	1,155	-
Restricted	59,872	52,884	112,756	55,037
Committed	500	-	500	500
Assigned	-	1,345	1,345	62
Unassigned	549,120	-	549,120	455,414
<b>Total fund balances</b>	<u>610,647</u>	<u>54,229</u>	<u>664,876</u>	<u>511,013</u>
<b>Total liabilities and fund balances</b>	<u>\$ 658,139</u>	<u>\$ 180,483</u>	<u>\$ 838,622</u>	<u>\$ 675,615</u>

The accompanying notes are an integral part of the financial statements.





<b>CITY OF SOUTHGATE, KENTUCKY</b> <b>RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS</b> <b>TO THE STATEMENT OF NET POSITION</b> <b>June 30, 2017</b>
--

<b>Total fund balance for governmental funds</b>	<b>\$ 664,876</b>
--	-------------------

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets of \$6,406,805 less accumulated depreciation of (\$2,878,124), used in governmental activities are not financial resources and, therefore, are not reported in the funds.	3,528,681
--	-----------

Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, not reportable in the funds.

Deferred outflows of resources	190,716
Deferred inflows of resources	(75,950)

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.

Net pension liability	(714,005)
Notes payable	<u>(1,318,538)</u>

<b>Net position of governmental activities</b>	<b><u><u>\$ 2,275,780</u></u></b>
--	-----------------------------------

The accompanying notes are an integral part of the financial statements.



**CITY OF SOUTHGATE, KENTUCKY**  
**STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -**  
**GOVERNMENTAL FUNDS**  
**For the Year Ended June 30, 2017**

	2017			(Memo Only)
	General	Other	Total	2016
	Fund	Governmental	Governmental	Totals
		Funds	Funds	
<b>Revenues</b>				
Property taxes	\$ 1,115,582	\$ -	\$ 1,115,582	\$ 1,077,243
Franchise fees	24,318	-	24,318	25,337
Telecommunications taxes	45,094	-	45,094	45,100
Payroll license	410,283	-	410,283	389,150
Insurance premium taxes	372,123	-	372,123	342,580
Licenses and permits	31,950	-	31,950	31,675
Intergovernmental	47,942	76,572	124,514	255,719
Fines, forfeitures, penalties	13,786	-	13,786	47,036
KLEFPF Income	34,478	-	34,478	20,947
Charges for services	193,055	47,383	240,438	263,036
Investment income	3,399	671	4,070	1,456
Miscellaneous	2,789	-	2,789	4,740
<b>Total revenues</b>	<u>2,294,799</u>	<u>124,626</u>	<u>2,419,425</u>	<u>2,504,019</u>
<b>Expenditures</b>				
Current Expenditures				
Administration	317,290	-	317,290	280,133
Police	776,288	-	776,288	758,278
Fire and EMS	358,852	-	358,852	314,219
Waste collection	175,339	-	175,339	191,259
Streets	155,186	25,812	180,998	199,565
Garage	129,028	-	129,028	134,927
Community Center	106,005	-	106,005	111,151
Parks	72,286	-	72,286	77,416
Sewers	-	-	-	489
Capital outlay	70,912	-	70,912	293,859
Debt service	355,932	-	355,932	352,814
<b>Total expenditures</b>	<u>2,517,118</u>	<u>25,812</u>	<u>2,542,930</u>	<u>2,714,110</u>
<b>Excess (deficit) of revenues over expenditures</b>	<u>(222,319)</u>	<u>98,814</u>	<u>(123,505)</u>	<u>(210,091)</u>
<b>Other financing sources (uses)</b>				
Loan/lease proceeds	277,368	-	277,368	200,000
Gain on sale of assets	-	-	-	576
Operating transfers in	46,100	-	46,100	39,500
Operating transfers out	-	(46,100)	(46,100)	(39,500)
<b>Total other financing sources (uses)</b>	<u>323,468</u>	<u>(46,100)</u>	<u>277,368</u>	<u>200,576</u>
<b>Net change in fund balances</b>	<u>101,149</u>	<u>52,714</u>	<u>153,863</u>	<u>(9,515)</u>
<b>Fund balances, beginning of year</b>	<u>509,498</u>	<u>1,515</u>	<u>511,013</u>	<u>520,528</u>
<b>Fund balances, end of year</b>	<u>\$ 610,647</u>	<u>\$ 54,229</u>	<u>\$ 664,876</u>	<u>\$ 511,013</u>

The accompanying notes are an integral part of the financial statements.



<p><b>CITY OF SOUTHGATE, KENTUCKY</b>  <b>RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES</b>  <b>AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS</b>  <b>TO THE STATEMENT OF ACTIVITIES</b>  <b>For the Year Ended June 30, 2017</b></p>
---

Net change in fund balances - total governmental funds	\$ 153,863
--	------------

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures because they use current financial resources. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.

Capital asset purchases capitalized	\$ 70,912	
Contributed capital received	8,000	
Depreciation expense	<u>(241,286)</u>	(162,374)

Governmental funds report pension contributions as expenditures. However, in the statement of activities, the cost of the pension benefits earned, net of employer contributions, is reported as pension expense.

Cost of benefits earned	(40,846)
-------------------------	----------

Lease proceeds provide current financial resources to the governmental funds, but issuing debt increases long-term liabilities in the statement of net position.	(277,368)
--	-----------

Repayment of notes payable principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.	<u>298,043</u>
---	----------------

Change in net position of governmental activities	<u>\$ (28,682)</u>
---	--------------------

The accompanying notes are an integral part of the financial statements.



# **CITY OF SOUTHGATE, KENTUCKY**

## **Notes to Financial Statements**

**June 30, 2017**

### **NOTE A – OVERVIEW OF ENTITY**

The City of Southgate, Kentucky, was incorporated in 1907. The City operates under a Council-Mayor form of government as a fourth-class city under the Kentucky Revised Statutes. The City provides the following services: police, streets, and general administrative services. Fire protection, building permits/inspections, and waste collection are services contracted to other agencies.

Kentucky Revised Statutes and Ordinances of the City Council of the City of Southgate, Kentucky (City) designate the purpose, function and restrictions of the various funds. The financial statements included herein consist of the General, Municipal Road Aid, and Community Center Funds.

#### *Reporting Entity*

The City, for financial purposes, includes all of the funds and account groups relevant to the operations of the City of Southgate, Kentucky.

The financial statements of the City include those of separately administered organizations that are controlled by or dependent on the City. Control or dependence is determined on the basis of budget adoption, taxing authority, funding and appointment of the respective governing board. The City has no component units. The Southgate Public Property and Projects Corporation is included in the accompanying financial statements in the general fund.

### **NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The following is a summary of certain significant accounting policies followed in the preparation of these financial statements.

#### *Basis of Presentation Government-Wide Financial Statements*

The government-wide financial statements (Statement of Net Position and Activities) report information on all activities of the City as a whole. These statements include the financial activities of the primary government. The statements distinguish between those activities of the City that are governmental and those that are considered business-type activities. The City has no business-type activities.

The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the City's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the City. Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as expenditures. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, rather than as another financing source. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as expenditures.





# **CITY OF SOUTHGATE, KENTUCKY**

## **Notes to Financial Statements**

**June 30, 2017**

### *Measurement Focus, Basis of Accounting and Financial Statement Presentation*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Material revenues susceptible to accrual are payroll license fees, insurance fees and grant revenues. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

### *Governmental Fund Types*

The City reports the following governmental funds:

- (A) The General Fund is the main operating fund of the City. It accounts for financial resources used for general types of operations. This is a budgeted fund, and any unrestricted fund balances are considered as resources available for use. This is a major fund of the City.
- (B) The Municipal Road Aid Fund and the Community Center Fund are nonmajor special revenue funds of the City.

### *Cash and Cash Equivalents*

Cash and cash equivalents include amounts in demand deposits as well as short-term investments with an initial maturity date within three months of the date acquired by the City.

The City is authorized by state statute to invest in:

- Obligations of the United States and of its Agencies and Instrumentalities
- Certificates of Deposit
- Banker's Acceptances
- Commercial Paper
- Bonds of Other State or Local Governments
- Mutual Funds

### *Investments*

In accordance with the *Government Accounting Standards Board*, investments held at June 30, 2017 are recorded at fair value based on quoted market prices.



# CITY OF SOUTHGATE, KENTUCKY

## Notes to Financial Statements

June 30, 2017

### *Property Tax Receivable*

Property taxes are levied as of January 1 on property values assessed as of the same date. The taxes are billed on approximately October 1 and are due and payable on November 30. On December 1, the bill becomes delinquent and penalties and interest may be assessed by the City. A lien may be placed on the property on December 1.

### *Prepaid Items*

Payments made to vendors for services that will benefit periods beyond June 30, 2017 are recorded as prepaid items.

### *Capital Assets*

General capital assets are assets that generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets.

The accounting and reporting treatment applied to capital assets associated with a fund are determined by its measurement focus. General capital assets are long-lived assets of the City as a whole. When purchased, such assets are recorded as expenditures in the governmental funds and capitalized. Infrastructure, such as streets, sidewalks and storm sewers are capitalized, including infrastructure acquired prior to the implementation of GASB. The valuation basis for general capital assets are historical costs, or where historical cost is not available, estimated historical cost based on replacement cost. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are reported at their acquisition value rather than fair value. Repairs and maintenance are recorded as expenses. Renewals and betterments are capitalized. The City maintains a capitalization threshold of one thousand dollars with the exception of infrastructure for which the threshold is five thousand dollars.

Capital assets used in operations are depreciated over their estimated useful lives using the straight line method in the government-wide financial statements. Depreciation is charged as an expense against operations and accumulated depreciation is reported on the respective balance sheet.

The range of useful lives used for depreciation purposes for each fixed asset class is as follows:

Description	Governmental Activities Estimated Lives
Buildings	50 Years
Buildings improvements	Remaining life of building
Public domain infrastructure	15 Years
Light vehicles	5 Years
Heavy vehicles	10 Years
Equipment	5 - 15 years



## **CITY OF SOUTHGATE, KENTUCKY**

### **Notes to Financial Statements**

**June 30, 2017**

#### *Budgets*

Budgets are adopted on a basis consistent with generally accepted accounting principles. Annual appropriated budgets are adopted for all governmental funds. All annual appropriations continue in effect until a new budget is adopted.

#### *Accrued Liabilities and Long-term Obligations*

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as revenue and payment of principal and interest reported as expenditures.

#### *Fund Equity*

Net position is the difference between assets and liabilities. Total invested in capital assets, net of related debt are capital assets, less accumulated depreciation and any outstanding debt related to the acquisition, construction or improvement of those assets.

The City uses funds and account groups to report on its financial position and the result of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

*Nonspendable* fund balances consist of amounts that are not in spendable form; the City considers prepaid expenses to be nonspendable.

*Restricted* fund balances are amounts that can only be used pursuant to constraints imposed by external sources; such as state government restrictions or the funds restricted by the will of the City's voters. These include residual balances from the Kentucky Municipal Aid Road Fund and the balance of cash and receivables from the Special Fire Tax.

*Committed* fund balances are amounts that can only be used for specific purposes as stipulated internally by the City Council. These items can only be changed or lifted by the Council taking the same formal action that imposed the restraint. These include residual balances from the balance of postage stamps held for sale to the public.

*Assigned* fund balances consists of funds that are set aside with the intent to be used for a specific purpose by the City's highest level of decision making authority or a body or official that has been given the authority to assign funds. These include balances from the Community Center Fund.

*Unassigned* fund balances consist of all residual funds not included in nonspendable, restricted, committed, or assigned fund balances.

#### *Operating Revenues and Expenses*

Operating revenues and expenses are reported by fund. It also includes all revenue and expenses related to capital and related financing or investing activities.



# **CITY OF SOUTHGATE, KENTUCKY**

## **Notes to Financial Statements**

**June 30, 2017**

### *Expenditures/Expenses*

In the government-wide financial statements, expenses are classified by function for governmental activities.

In the fund financial statements, governmental funds report expenditures of financial resources.

### *Use of Estimates*

The process of preparing financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect reported amounts of assets, liabilities, designated fund balances, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

## **NOTE C – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1) In accordance with City ordinance, prior to May 31, the Mayor submits to the City Council a proposed operating budget on the modified accrual basis of accounting for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them for the upcoming year.
- 2) A public meeting is conducted to obtain citizen comment.
- 3) By July 1, the budget is legally enacted through passage of an ordinance.
- 4) The Mayor is required by Kentucky Revised Statutes to present a quarterly report to the City Council explaining any variance from the approved budget.
- 5) Appropriations continue in effect until a new budget is adopted.
- 6) The City Council may authorize supplemental appropriations during the year.

Expenditures may not legally exceed budgeted appropriations at the function level. Any revisions to the budget that would alter total revenues and expenditures of any fund must be approved by the Council. The Council adopted one supplementary appropriation ordinance during the year. All appropriations lapse at fiscal yearend.

## **NOTE D – CASH, CASH EQUIVALENTS, AND INVESTMENTS**

### **Cash and Cash Equivalents**

The carrying amount of the City's cash equivalents (bank deposits, money market accounts and certificates of deposit with less than 90 days maturity) with financial institutions was \$508,935 at June 30, 2017.





# **CITY OF SOUTHGATE, KENTUCKY**

## **Notes to Financial Statements**

**June 30, 2017**

All of the City's cash equivalents are insured by the FDIC or are collateralized with securities held by the pledging institution's trust department in the City's name or owned directly by the City. As of June 30, 2017, the City did not have any deposits in excess of insured and/or collateralized amounts.

### **Custodial Credit Risk and Investment Policy**

It is the policy of the City to invest public funds in a manner that will provide the highest investment return with the maximum security of principal while meeting the daily cash flow demands of the City and conforming to all state statutes and City regulations governing the investments of public funds.

For deposits, custodial credit risk is the risk that in the event of the failure of the counterparty, the City will be able to recover the value of its cash, investments or collateral securities that are in the possession of an outside party. All deposits and investments are made in accordance with state statutes.

### **NOTE E – RISK MANAGEMENT**

The City is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, and natural disasters. The City has obtained insurance coverage through a commercial insurance company. In addition, the City has effectively managed risk through various employee education and prevention programs. All general liability management activities are accounted for in the General Fund. Expenditures and claims are recognized when probable that a loss has occurred and the amount of loss can be reasonably estimated.

Management estimates that the amount of actual or potential claims against the City as of June 30, 2017 will not materially affect the financial condition of the City. Therefore, the General Fund contains no provision for estimated claims. No claim has exceeded insurance coverage amounts in the past three fiscal years.

### **NOTE F – CLAIMS AND JUDGMENTS**

Amounts received, or receivable, from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal and state governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

### **NOTE G – INTERFUND ACTIVITY**

Transfers are typically used to move unrestricted revenues collected in one fund to finance various programs accounted for in another fund in accordance with budgetary authorizations and to fund debt service payments when they become due.

Transfer From	Transfer To	Amount
Community Center	General	\$ 46,100
		<u>\$ 46,100</u>



**CITY OF SOUTHGATE, KENTUCKY****Notes to Financial Statements****June 30, 2017****NOTE H – CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2017 was as follows:

	Balance at June 30, 2016	Additions	Deletions	Balance at June 30, 2017
Governmental Activities				
Capital Assets not Depreciated				
Land	\$ 370,323	\$ 8,000	\$ -	\$ 378,323
Construction in progress	-	-	-	-
Total Capital Assets Not Being Depreciated	370,323	8,000	-	378,323
Depreciable Capital Assets				
Infrastructure	1,596,864	-	-	1,596,864
Buildings	3,208,709	-	-	3,208,709
Land improvements	39,867	-	-	39,867
Equipment	666,125	-	-	666,125
Vehicles	446,005	70,912	-	516,917
Total Depreciable Capital Assets	5,957,570	70,912	-	6,028,482
Total Capital Assets at Historical Cost	6,327,893	78,912	-	6,406,805
Less Accumulated Depreciation				
Infrastructure	438,457	106,458	-	544,915
Buildings	1,242,416	64,174	-	1,306,590
Land improvements	9,256	1,594	-	10,850
Equipment	606,909	9,923	-	616,832
Vehicles	339,800	59,137	-	398,937
Total Accumulated Depreciation	2,636,838	241,286	-	2,878,124
Depreciable Capital Assets, Net	3,320,732	(170,374)	-	3,150,358
Total Capital Assets, Net	\$ 3,691,055	\$ (162,374)	\$ -	\$ 3,528,681



**CITY OF SOUTHGATE, KENTUCKY****Notes to Financial Statements****June 30, 2017**

Current year depreciation was charged to governmental functions as follows:

<u>Governmental Activities</u>	<u>Amount</u>
Administration	\$ 11,814
Fire and EMS	19,653
Police	46,404
Streets	106,457
Garage	22,774
Park	992
Community Center	33,192
Total Depreciation	<u>\$ 241,286</u>

**NOTE I – LONG-TERM DEBT***Storm Sewer Lease*

On April 2, 2007, the City entered into a lease agreement with the Kentucky League of Cities for replacement of a collapsed storm sewer. The debt proceeds are held in an acquisition trust account at U.S. Bank in Louisville, Kentucky. The City began making monthly payments in May 2007. The debt has a variable interest rate and matures in May of 2027. City assets act as collateral for the loan. The balance outstanding at June 30, 2017 is \$272,031. The remaining maturities on the Storm Sewer lease are as follows:

<u>Fiscal Year</u>		<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>Ending June 30,</u>				
2018	\$	22,281	\$ 8,478	\$ 30,759
2019		23,304	7,770	31,074
2020		24,369	7,044	31,413
2021		25,489	6,252	31,741
2022		26,656	5,454	32,110
Thereafter		149,932	13,746	163,678
Total	\$	<u>272,031</u>	<u>\$ 48,744</u>	<u>\$ 320,775</u>

*Firehouse Lease*

On June 11, 2009, the City entered into a lease agreement with the Kentucky League of Cities to construct, equip, and maintain a firehouse and related facilities in the City of Southgate. All rights, title, and interest of the City has been assigned to U.S. Bank in Louisville, Kentucky, as trustee under a Trust Indenture dated as of December 1, 2008. The City began making monthly payments in July, 2009. The debt has an interest rate of 3.98% and matures on June 1, 2034. The building acts as collateral for the loan. The balance outstanding at June 30, 2017 is \$1,001,864.



**CITY OF SOUTHGATE, KENTUCKY****Notes to Financial Statements****June 30, 2017**

The remaining maturities on the Firehouse are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2017	\$ 38,851	\$ 48,395	\$ 87,246
2018	40,790	46,460	87,250
2019	42,809	44,446	87,255
2020	44,944	42,315	87,259
2021	38,851	48,459	87,310
Thereafter	795,619	251,951	1,047,570
Total	<u>\$ 1,001,864</u>	<u>\$ 482,026</u>	<u>\$ 1,483,890</u>

**2014 Citizens Bank Loan**

On September 27, 2013, the City entered into a loan agreement with Citizens Bank in the amount of \$60,125 to purchase two police cruisers. The term of the loan is 36 months with monthly payments of \$1,771. The debt has an interest rate of 3.78% and matures in September of 2016. The balance of this loan was paid in full at June 30, 2017.

**2016 United Bank and Capital Trust Loan**

On November 16, 2016, the City entered into a loan agreement with United Bank and Capital Trust in the amount of \$26,739 to purchase a police cruiser. The term of the loan is 36 months with monthly payments of \$783. The debt has an interest rate of 3.45% and matures in November of 2019. The vehicle acts as collateral for the loan. The balance outstanding at June 30, 2017 is \$21,755. The remaining maturities on the loan are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2018	\$ 8,789	\$ 489	\$ 9,278
2019	9,097	304	9,401
2020	3,869	28	3,897
Total	<u>\$ 21,755</u>	<u>\$ 821</u>	<u>\$ 22,576</u>

**2017 United Bank and Capital Trust Loan**

On March 1, 2017, the City entered into a loan agreement with United Bank and Capital Trust in the amount of \$25,629 to purchase a police cruiser. The term of the loan is 36 months with monthly payments of \$750. The debt has an interest rate of 3.45% and matures in March of 2020. The vehicle acts as collateral for the loan. The balance outstanding at June 30, 2017 is \$22,888. The remaining maturities on the loan are as follows:





**CITY OF SOUTHGATE, KENTUCKY****Notes to Financial Statements****June 30, 2017**

Fiscal Year Ending June 30,	Principal	Interest	Total
2018	\$ 8,346	\$ 660	\$ 9,006
2019	8,638	368	9,006
2020	5,904	100	6,004
Total	<u>\$ 22,888</u>	<u>\$ 1,128</u>	<u>\$ 24,016</u>

**Summary of General Long-Term Debt**

The following is a summary of the City's long-term debt transactions for the year ended June 30, 2017:

	Balance June 30, 2016	Additions	Retirements/ Repayments	Balance June 30, 2017	Amounts Due Within 1 Year
Firehouse	\$ 1,038,873	\$ -	\$ (37,009)	\$ 1,001,864	\$ 38,851
Storm Sewer	295,065	-	(23,034)	272,031	22,281
Citizens Bank loan -2014	5,275	-	(5,275)	-	-
United Bank loan -2016	-	26,739	(4,984)	21,755	8,789
United Bank loan -2017	-	25,629	(2,741)	22,888	8,346
United Bank - TAN	-	225,000	(225,000)	-	-
Total	<u>\$ 1,339,213</u>	<u>\$ 277,368</u>	<u>\$ (298,043)</u>	<u>\$ 1,318,538</u>	<u>\$ 78,267</u>

**NOTE J – COUNTY EMPLOYEES' RETIREMENT SYSTEM**

The City's eligible employees are covered by the County Employees Retirement System (Plan).

**General information about the County Employees Retirement System ("CERS") Non-Hazardous and Hazardous**

*Plan description* - Employees are covered by CERS, a cost-sharing multiple-employer defined benefit pension plan administered by the Kentucky Retirement System (KRS), an agency of the Commonwealth of Kentucky. Under the provisions of the Kentucky Revised Statute Section 61.645, the Board of Trustees of the Kentucky Retirement administers CERS and has the authority to establish and amend benefit provisions. The Kentucky Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for CERS. That report may be obtained from <http://kyret.ky.gov/>.

*Benefits provided* - CERS provides retirement, health insurance, death and disability benefits to Plan employees and beneficiaries. Employees are vested in the plan after five years of service. For retirement purposes, non-hazardous and hazardous duty employees are grouped into three tiers, based on hire date:



# CITY OF SOUTHGATE, KENTUCKY

## Notes to Financial Statements

June 30, 2017

### Non-Hazardous duty employees:

Tier 1	Participation date	Before September 1, 2008
	Unreduced Retirement	27 years service or 65 years old
	Reduced Retirement	At least 5 years service and 55 years old
		At least 25 years service and any age
Tier 2	Participation Date	September 1, 2008 - December 31, 2013
	Unreduced Retirement	At least 5 years service and 65 years old
		Or age 57+ and sum of service years plus age equal 87
		At least 10 years service and 60 years old
Tier 3	Participation Date	After December 31, 2013
	Unreduced Retirement	At least 5 years service and 65 years old
		Or age 57+ and sum of service years plus age equal 87
	Reduced Retirement	Not available

Cost of living adjustments are provided at the discretion of the General Assembly. Retirement for a non-hazardous duty employee is based on a factor of the number of years of service and hire date multiplied by the average of the highest five years' earnings. Reduced benefits for a non-hazardous duty employee are based on factors of both of these components. Participating non-hazardous duty employees become eligible to receive the health insurance benefit after at least 180 months or service. Death benefits are provided for both death after retirement and death prior to retirement. Death benefits after retirement are \$5,000 in lump sum. Five years' service is required for death benefits prior to retirement and the non-hazardous duty employee must have suffered a duty-related death. The decedent's beneficiary will receive the higher of the normal death benefit and \$10,000 plus 25% of the decedent's monthly final rate or pay and any dependent child will receive 10% of the decedent's monthly final rate of pay up to 40% for all dependent children. Five years' service is required for nonservice-related disability benefits.

*Contributions* - Required contributions by the non-hazardous employee are based on the tier:

	Required Contribution
Tier 1	5%
Tier 2	5% + 1% for insurance
Tier 3	5% + 1% for insurance



# CITY OF SOUTHGATE, KENTUCKY

## Notes to Financial Statements

June 30, 2017

### Hazardous duty employees:

Tier 1	Participation date	Before September 1, 2008
	Unreduced Retirement	At least one month of hazardous duty service credit or 55 years old
	Reduced Retirement	15 years service and 50 years old or any age with 20 years service
Tier 2	Participation Date	September 1, 2008 - December 31, 2013
	Unreduced Retirement	At least 5 years of hazardous duty service credit and 60 years old
	Reduced Retirement	15 years service and 50 years old or any age with 25 years service
Tier 3	Participation Date	On or after January 1, 2014
	Unreduced Retirement	At least 5 years of hazardous duty service credit and 60 years old or 25 or more years of service, with no age requirement
	Reduced Retirement	Not available

Cost of living adjustments are provided at the discretion of the General Assembly. Retirement for a hazardous duty employee is based on a factor of the number of years of service and hire date multiplied by the average of the highest three years' earnings. Reduced benefits are based on factors of both of these components. Participating hazardous duty employees become eligible to receive the health insurance benefit after at least 180 months of service. Death benefits are provided for both death after retirement and death prior to retirement. For hazardous duty members whose participation began before 1/1/2014 and have suffered a non-duty related death, death benefits are provided for any age in active employment with five years of service, or any age and not in active employment with at least 12 years of service. For hazardous duty members whose participation began on or after 1/1/2014, five years of service is required for death benefits prior to retirement and the employee must have suffered a duty-related death. Death benefits after retirement are \$5,000 in lump sum. The decedent's beneficiary will receive the higher of the normal death benefit and \$10,000 plus 25% of the decedent's monthly final rate or pay and any dependent child will receive 10% of the decedent's monthly final rate of pay up to 40% for all dependent children. Five years (waived if in the line of duty) of service is required for nonservice-related disability benefits.

Contributions-Required contributions by the hazardous duty employee are based on the tier:

	Required Contribution
Tier 1	8%
Tier 2	8% + 1% for insurance
Tier 3	8% + 1% for insurance

### **Contributions**

For non-hazardous duty employees, the City contributed 18.68%, of which 13.95% was for the pension fund and 4.73% was for the health insurance fund, of the non-hazardous duty employee's compensation during the fiscal year ended June 30, 2017. For hazardous duty employees, the City contributed 31.06%, of which 21.71% was for the pension fund and 9.35% was for the health insurance fund, of the hazardous duty employee's compensation during the fiscal year ended June 30, 2017.



## **CITY OF SOUTHGATE, KENTUCKY**

### **Notes to Financial Statements**

**June 30, 2017**

The City made all required contributions for the non-hazardous Plan pension obligation for the fiscal year ended June 30, 2017 in the amount of \$88,925 of which \$66,408 was for the pension fund and \$22,517 was for the health insurance fund. The City also made all required contributions for the hazardous Plan pension obligation for the fiscal year ended June 30, 2017 in the amount of \$348, of which \$243 was for the pension fund and \$105 was for the health insurance fund.

#### **Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions**

At June 30, 2017, the City reported a liability of \$714,005 (\$699,711 – non-hazardous and \$14,294 – hazardous) as its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2016, the City's non-hazardous employer allocation proportion was 0.01421% of the total CERS non-hazardous duty employees and 0.00083% of the total CERS hazardous duty employees. For the year ended June 30, 2017, the City recognized pension expense of \$40,846.

In FY 2017, \$190,716 was recognized as a net deferred outflow of resources resulting from a) actuarial losses, b) difference between projected and actual earnings, c) changes in assumptions, and d) changes in proportion e) contributions subsequent to the measurement date. \$75,950 was recognized as a net deferred inflow of resources resulting from changes in proportion deferred inflows of resources.

At June 30, 2017, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:





# CITY OF SOUTHGATE, KENTUCKY

## Notes to Financial Statements

June 30, 2017

	Non-Hazardous		Hazardous		Total	
	Deferred Outflow	Deferred Inflow	Deferred Outflow	Deferred Inflow	Deferred Outflow	Deferred Inflow
Differences between expected and actual experience	\$ 3,055	\$ -	\$ 206	\$ -	\$ 3,261	\$ -
Net difference between projected and actual earnings on plan investments	65,780	-	1,206	-	66,986	-
Change of assumptions	37,067	-	820	-	37,887	-
Changes in proportion and differences between contributions and proportionate share of contributions	15,931	-	-	(75,950)	15,931	(75,950)
Contributions subsequent to the measurement date	66,408	-	243	-	66,651	-
Total	<u>\$ 188,241</u>	<u>\$ -</u>	<u>\$ 2,475</u>	<u>\$ (75,950)</u>	<u>\$ 190,716</u>	<u>\$ (75,950)</u>

The City's contributions subsequent to the measurement date of \$66,651 will be recognized as a reduction of the net pension liability in the year ending June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Fiscal Year Ending June 30,	Net Deferral
2018	\$ 21,081
2019	8,061
2020	7,580
2021	11,392
	<u>\$ 48,114</u>

### Actuarial Methods and Assumptions

The total pension liability for KRS was determined by applying procedures to the actuarial valuation as of June 30, 2016. The financial reporting actuarial valuation as of June 30, 2016 used the following actuarial methods and assumptions, applied to all prior periods included in the measurement:

Valuation Date	June 30, 2016
Experience Study	July 1, 2008 – June 30, 2013
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level percentage of payroll, closed
Remaining Amortization Period	27 years
Asset Valuation Method	5-year smoothed market
Inflation	3.25%
Salary Increase	4.0%, average, including inflation
Investment Rate of Return	7.5% for all but 6.75% for KERS (Non-Hazardous), net of pension plan investment expense, including inflation



## **CITY OF SOUTHGATE, KENTUCKY**

### **Notes to Financial Statements**

**June 30, 2017**

The mortality table used for active members is RP-2000 Combined Mortality Table projected with Scale BB to 2013 (multiplied by 50% for males and 30% for females). For healthy retired members and beneficiaries, the mortality table used is the RP-2000 Combined Mortality Table projected with Scale BB to 2013 (set back one year for females). For disabled members, the RP-2000 Combined Disabled Mortality Table projected with Scale BB to 2013 (set back 4 years for males) is used for the period after disability retirement. There is some margin in the current mortality tables for possible future improvement in mortality rates and that margin will be reviewed again when the next experience investigation is conducted.

The long-term expected return on plan assets is reviewed as part of the regular experience studies prepared every five years for KRS. The most recent analysis, performed for the period covering fiscal years 2008 through 2013, is outlined in a report dated December 3, 2015. Several factors are considered in evaluating the long-term rate of return assumption including long term historical data, estimates inherent in current market data, and a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected return, net of investment expense, and inflation) were developed by the investment consultant for each major asset class. These ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation. The assumption is intended to be a long-term assumption and is not expected to change absent a significant change in the asset allocation, a change in the inflation assumption, or a fundamental change in the market that alters expected returns in future years.

### **Changes of Assumptions**

The demographic and economic assumptions that affect the measurement of the total pension liability were updated as follows for the 2015 measurement date year:

- The assumed investment rate of return was decreased from 7.75% to 7.5%.
- The assumed rate of inflation was reduced from 3.5% to 3.25%.
- The assumed rate of wage inflation was reduced from 1.00% to 0.75%.
- Payroll growth assumption was reduced from 4.50% to 4.00%.
- The mortality table used for active members is RP-2000 Combined Mortality Table projected with Scale BB to 2013 (multiplied by 50% for males and 30% for females).
- For healthy retired members and beneficiaries, the mortality table used is the RP-2000 Combined Mortality Table projected with Scale BB to 2013 (set-back 1 year for females). For disabled members, the RP-2000 Combined Disabled Mortality Table projected with Scale BB to 2013 (set back 4 years for males) is used for the period after disability retirement. There is some margin in the current mortality tables for possible future improvement in mortality rates and that margin will be reviewed again when the next experience investigation is conducted.
- The assumed rates of Retirement, Withdrawal and Disability were updated to more accurately reflect experience.



**CITY OF SOUTHGATE, KENTUCKY****Notes to Financial Statements****June 30, 2017**

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	CERS Hazardous & Non-Hazardous Target Allocation	Long Term Expected Nominal Return
Combined equity	44%	5.40%
Combined fixed income	19%	1.50%
Real return (diversified inflation strategies)	10%	3.50%
Real estate	5%	4.50%
Absolute return (diversified hedge funds)	10%	4.25%
Private equity	10%	8.50%
Cash	2%	-0.25%
Total	100%	

**Discount Rate**

The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates. Projected inflows from investment earnings were calculated using the long-term assumed investment return of 7.5%. The long-term assumed investment rate of return was applied to all periods of projected of benefit payments to determine the total pension liability.

**Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.5 percent, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.5 percent) or 1-percentage-point higher (8.5 percent) than the current rate:

	Discount Rate	City's Proportionate Share of Net Pension Liability		
		Non-Hazardous	Hazardous	Total
1% decrease	6.5%	\$ 871,954	\$ 17,957	\$ 889,911
Current discount rate	7.5%	699,711	14,294	714,005
1% increase	8.5%	552,065	11,272	563,337

**Plan Fiduciary Net Position**

The Plan issues a publicly available financial report that includes financial statements and required supplementary information, and detailed information about the Plan's fiduciary net position. The report may be obtained in writing from the County Employee Retirement System, 1260 Louisville Road, Perimeter Park West, Frankfort, Kentucky, 40601.



## **CITY OF SOUTHGATE, KENTUCKY**

### **Notes to Financial Statements**

**June 30, 2017**

#### **NOTE K – FIRE AND LIFE SQUAD PROTECTION**

The City contracts with the Southgate Volunteer Fire Department for fire protection and with the Southgate Wilder EMS for life squad service. These annual contracts totaled \$293,000 for fire protection and \$15,000 for life squad service during the fiscal year ended June 30, 2017.

#### **NOTE L – IMPLEMENTATION OF NEW ACCOUNTING STANDARDS**

**Statement No. 73** – *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*

**Statement No. 74** – *Financial Reporting for Postemployment Benefit Plans Other than Pension Plans*

**Statement No. 77** – *Tax Abatement Disclosures*

**Statement No. 78** – *Pensions Provided Through Certain Multiple-Employer Defined Benefit Pension Plans*

**Statement No. 79** – *Certain External Investment Pools and Pool Participants*

**Statement No. 80** – *Blending Requirements for Certain Component Unites – an Amendment of GASB Statement No. 14*

**Statement No. 82** – *Pension Issues – an Amendment of GASB Statements No. 67, 68, and 73*

#### **NOTE M – FUTURE ACCOUNTING STANDARDS**

**Statement No. 75** – *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* – Implementation in FY 2018

**Statement No. 81** – *Irrevocable Split-Interest Agreements* – Implementation in FY 2018

**Statement No. 83** – *Certain Asset Retirement Obligations* – Implementation in FY 2019

**Statement No. 84** – *Fiduciary Activities* – Implementation in FY 2020

**Statement No. 85** – *Omnibus 2017* – Implementation in FY 2018

**Statement No. 86** – *Certain Debt Extinguishment Issues* – Implementation in FY 2018

**Statement No. 87** – *Leases* – Implementation in FY 2021

#### **NOTE N – SUBSEQUENT EVENTS**

Management has considered subsequent events through December 28, 2017, which represents the date financial statements were available to be issued. The City did not have any events subsequent to June 30, 2017 through December 28, 2017 to disclose.





**CITY OF SOUTHGATE, KENTUCKY**  
**BUDGETARY COMPARISON SCHEDULE**  
**BUDGET AND ACTUAL - GENERAL FUND**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts			Actual	Variance
	Original	Amendments	Final	Amounts	Favorable (Unfavorable)
<b>Budgetary fund balance, July 1</b>	\$ 533,546	\$ (24,048)	\$ 509,498	\$ 509,498	-
<b>Resources (inflows)</b>					
Estimated revenues	2,628,221	(16,965)	2,611,256	2,572,167	(39,089)
Transfer of Funds	-	-	-	-	-
<b>Amounts available for appropriation</b>	<u>3,161,767</u>	<u>(41,013)</u>	<u>3,120,754</u>	<u>3,081,665</u>	<u>(39,089)</u>
<b>Charges to appropriations (outflows)</b>					
Administration	476,608	69,605	546,213	543,715	2,498
Police	876,861	(19,087)	857,774	861,150	(3,376)
Streets	224,745	(49,533)	175,212	155,186	20,026
Sewers	34,903	(4,454)	30,449	28,314	2,135
Waste Collection	191,152	(15,827)	175,325	175,339	(14)
Fire	417,313	29,167	446,480	446,095	385
Community Center	119,427	(5,860)	113,567	106,005	7,562
Garage	138,988	(1,153)	137,835	129,028	8,807
Parks	177,476	(82,522)	94,954	72,286	22,668
<b>Total charges to appropriations</b>	<u>2,657,473</u>	<u>(79,664)</u>	<u>2,577,809</u>	<u>2,517,118</u>	<u>60,691</u>
Transfers in (out)	<u>50,032</u>	<u>(5,301)</u>	<u>44,731</u>	<u>46,100</u>	<u>1,369</u>
<b>Budgetary fund balance, June 30</b>	<u>\$ 554,326</u>	<u>\$ 33,350</u>	<u>\$ 587,676</u>	<u>\$ 610,647</u>	<u>\$ 22,971</u>

The accompanying notes are an integral part of the financial statements.



**CITY OF SOUTHGATE, KY**  
**MULTIPLE EMPLOYER, COST SHARING, DEFINED BENEFIT PENSION PLAN DISCLOSURE-NON-HAZARDOUS**  
**Last Ten Fiscal Years**

**Schedule of the City's Proportionate Share of the Net Pension Liability**  
**County Employees' Retirement System (CERS)**

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Proportion of net pension liability	0.014211%	0.013878%	0.013427%							
Proportionate share of the net pension liability (asset)	\$ 699,711	\$ 596,683	\$ 435,622							
Covered employee payroll in year of measurement	224,408	222,875	209,804							
Share of the net pension liability (asset) as a percentage of its covered employee payroll	311.80%	267.72%	207.63%							
Plan fiduciary net position as a percentage of total pension liability	55.50%	59.97%	66.80%							

**Schedule of the City's Pension Fund Contributions**  
**County Employees' Retirement System (CERS)**

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Contractually required contribution	\$ 66,408	\$ 27,871	\$ 28,416	\$ 28,827						
Actual contribution	66,408	27,871	28,416	28,827						
Contribution deficiency (excess)			-	-						
Covered employee payroll	\$ 534,080	\$ 224,408	\$ 222,875	\$ 209,804						
Contributions as a percentage of covered employee payroll	12.43%	12.42%	12.75%	13.74%						

**Notes to Required Supplementary Information**  
**For the Year Ended June 30, 2017**  
**Changes of Assumptions**

The net pension liability as of June 30, 2017, is based on the June 30, 2016, actuarial valuation. The changes to the elements of the pension expense, i.e. the difference between expected and actual experience, net difference between projected and actual earnings on plan investments, changes in assumptions, and the changes in proportion and differences between City's contributions and proportionate share of contributions are detailed in NOTE J in the Notes to the Financial Statements.



**CITY OF SOUTHGATE, KY**  
**MULTIPLE EMPLOYER, COST SHARING, DEFINED BENEFIT PENSION PLAN DISCLOSURE-HAZARDOUS**  
**Last Ten Fiscal Years**

**Schedule of the City's Proportionate Share of the Net Pension Liability**  
**County Employees' Retirement System (CERS)**

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Proportion of net pension liability	0.000833%	0.003456%	0.010045%							
Proportionate share of the net pension liability (asset)	\$ 14,294	\$ 53,057	\$ 120,724							
Covered employee payroll in year of measurement	219,408	221,967	215,501							
Share of the net pension liability (asset) as a percentage of its covered employee payroll	6.51%	23.90%	56.02%							
Plan fiduciary net position as a percentage of total pension liability	53.95%	57.52%	63.46%							

**Schedule of the City's Pension Fund Contributions**  
**County Employees' Retirement System (CERS)**

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Contractually required contribution	\$ 243	\$ 44,452	\$ 50,941	\$ 46,915						
Actual contribution	243	44,452	50,941	46,915						
Contribution deficiency (excess)			-	-						
Covered employee payroll	\$ 1,119	\$ 219,408	\$ 221,967	\$ 215,501						
Contributions as a percentage of covered employee payroll	21.72%	20.26%	22.95%	21.77%						

**Notes to Required Supplementary Information**  
**For the Year Ended June 30, 2017**  
**Changes of Assumptions**

The net pension liability as of June 30, 2017, is based on the June 30, 2016, actuarial valuation. The changes to the elements of the pension expense, i.e. the difference between expected and actual experience, net difference between projected and actual earnings on plan investments, changes in assumptions, and the changes in proportion and differences between City's contributions and proportionate share of contributions are detailed in NOTE J in the Notes to the Financial Statements.



<b>CITY OF SOUTHGATE, KENTUCKY</b> <b>COMBINING BALANCE SHEET - NON-MAJOR GOVERNMENTAL FUNDS</b> <b>June 30, 2017</b>
---

	<b>Municipal Road Aid Fund</b>	<b>Community Center Fund</b>	<b>Total Non-Major Funds</b>
<b>Assets</b>			
Cash and cash equivalents	\$ 161,863	\$ 11,503	\$ 173,366
Accounts receivable			
Intergovernmental	7,117	-	7,117
<b>Total assets</b>	<u>\$ 168,980</u>	<u>\$ 11,503</u>	<u>\$ 180,483</u>
<b>Liabilities and fund balances</b>			
<b>Liabilities</b>			
Accounts payable	\$ -	\$ 378	\$ 378
Rental deposits	-	9,780	9,780
Due to other funds	116,096	-	116,096
<b>Total liabilities</b>	<u>116,096</u>	<u>10,158</u>	<u>126,254</u>
<b>Fund balances</b>			
Restricted	52,884	-	52,884
Assigned	-	1,345	1,345
Unassigned	-	-	-
<b>Total fund balances</b>	<u>52,884</u>	<u>1,345</u>	<u>54,229</u>
<b>Total liabilities and fund balances</b>	<u>\$ 168,980</u>	<u>\$ 11,503</u>	<u>\$ 180,483</u>

The accompanying notes are an integral part of the financial statements.





**CITY OF SOUTHGATE, KENTUCKY**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCE - NON-MAJOR GOVERNMENTAL FUNDS**  
**For the Year Ended June 30, 2017**

	<b>Municipal Road Aid Fund</b>	<b>Community Center Fund</b>	<b>Total Non-Major Funds</b>
<b>Revenues</b>			
Intergovernmental revenue	\$ 76,572	\$ -	\$ 76,572
Charges for services	-	47,383	47,383
Interest	671	-	671
<b>Total revenues</b>	<u>77,243</u>	<u>47,383</u>	<u>124,626</u>
<b>Expenditures</b>			
Streets	25,812	-	25,812
Community Center	-	-	-
<b>Total expenditures</b>	<u>25,812</u>	<u>-</u>	<u>25,812</u>
<b>Excess (deficit) of revenues over expenditures</b>	51,431	47,383	98,814
<b>Other financing sources (uses)</b>			
Operating transfers out	-	(46,100)	(46,100)
<b>Excess (deficit) of revenues and other financing sources over expenditures and other financing uses</b>	51,431	1,283	52,714
<b>Fund balances, beginning of year</b>	1,453	62	1,515
<b>Fund balances, end of year</b>	<u>\$ 52,884</u>	<u>\$ 1,345</u>	<u>\$ 54,229</u>

The accompanying notes are an integral part of the financial statements.



**CITY OF SOUTHGATE, KENTUCKY**  
**BUDGETARY COMPARISON SCHEDULE**  
**BUDGET AND ACTUAL - MUNICIPAL ROAD AID FUND**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts			Actual	Variance
	Original	Amendments	Final	Amounts	Favorable (Unfavorable)
<b>Budgetary fund balance, July 1</b>	\$ 459	\$ 994	\$ 1,453	\$ 1,453	\$ -
<b>Resources (inflows):</b>					
Estimated revenues	75,012	12	75,000	76,572	1,572
Interest	-	(12)	12	671	659
Proceeds of long term debt	-	-	-	-	-
<b>Amounts available for appropriation</b>	<u>75,471</u>	<u>994</u>	<u>76,465</u>	<u>78,696</u>	<u>2,231</u>
<b>Charges to appropriations (outflows):</b>					
Streets	75,000	-	75,000	25,812	49,188
<b>Total charges to appropriations</b>	<u>75,000</u>	<u>-</u>	<u>75,000</u>	<u>25,812</u>	<u>49,188</u>
Transfers to (from) fund	-	-	-	-	-
<b>Budgetary fund balance, June 30</b>	<u>\$ 471</u>	<u>\$ 994</u>	<u>\$ 1,465</u>	<u>\$ 52,884</u>	<u>\$ 51,419</u>

The accompanying notes are an integral part of the financial statements.



**CITY OF SOUTHGATE, KENTUCKY**  
**BUDGETARY COMPARISON SCHEDULE**  
**BUDGET AND ACTUAL - COMMUNITY CENTER FUND**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts			Actual	Variance
	Original	Amendments	Final	Amounts	Favorable (Unfavorable)
<b>Budgetary fund balance, July 1</b>	\$ -	\$ 62	\$ 62	\$ 62	\$ -
<b>Resources (inflows):</b>					
Rental and sales income	50,082	(5,301)	44,781	47,383	2,602
Transfer to (from) fund	(50,032)	5,301	(44,731)	(46,100)	(1,369)
<b>Amounts available for appropriation</b>	50	62	112	1,345	1,233
<b>Charges to appropriations (outflows):</b>					
Community Center	50	-	50	-	50
<b>Total charges to appropriations</b>	50	-	50	-	50
<b>Budgetary fund balance, June 30</b>	\$ -	\$ 62	\$ 62	\$ 1,345	\$ 1,283

The accompanying notes are an integral part of the financial statements.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT  
AUDITING STANDARDS**

**To the Honorable Mayor and  
Members of the Council  
City of Southgate, Kentucky**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the City of Southgate, Kentucky as of June 30, 2017 and the related notes to the financial statements which collectively comprise the City of Southgate, Kentucky's financial statements, and have issued our report thereon dated December 28, 2017.

**Internal Control over Financial Reporting**

In planning and performing our audits of the financial statements, we considered City of Southgate, Kentucky's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Southgate, Kentucky's internal control. Accordingly, we do not express an opinion on the effectiveness of City of Southgate, Kentucky's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Southgate, Kentucky's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement







Van Gorder, Walker & Co., Inc.  
Certified Public Accountants

amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Van Gorder, Walker + Co., Inc.*

**Van Gorder, Walker & Co., Inc.**  
Erlanger, Kentucky  
December 28, 2017





## **CITY OF SOUTHGATE, KENTUCKY**

### **Notes to Financial Statements**

**June 30, 2017**

#### *Budgets*

Budgets are adopted on a basis consistent with generally accepted accounting principles. Annual appropriated budgets are adopted for all governmental funds. All annual appropriations continue in effect until a new budget is adopted.

#### *Accrued Liabilities and Long-term Obligations*

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as revenue and payment of principal and interest reported as expenditures.

#### *Fund Equity*

Net position is the difference between assets and liabilities. Total invested in capital assets, net of related debt are capital assets, less accumulated depreciation and any outstanding debt related to the acquisition, construction or improvement of those assets.

The City uses funds and account groups to report on its financial position and the result of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

*Nonspendable* fund balances consist of amounts that are not in spendable form; the City considers prepaid expenses to be nonspendable.

*Restricted* fund balances are amounts that can only be used pursuant to constraints imposed by external sources; such as state government restrictions or the funds restricted by the will of the City's voters. These include residual balances from the Kentucky Municipal Aid Road Fund and the balance of cash and receivables from the Special Fire Tax.

*Committed* fund balances are amounts that can only be used for specific purposes as stipulated internally by the City Council. These items can only be changed or lifted by the Council taking the same formal action that imposed the restraint. These include residual balances from the balance of postage stamps held for sale to the public.

*Assigned* fund balances consists of funds that are set aside with the intent to be used for a specific purpose by the City's highest level of decision making authority or a body or official that has been given the authority to assign funds. These include balances from the Community Center Fund.

*Unassigned* fund balances consist of all residual funds not included in nonspendable, restricted, committed, or assigned fund balances.

#### *Operating Revenues and Expenses*

Operating revenues and expenses are reported by fund. It also includes all revenue and expenses related to capital and related financing or investing activities.



# **CITY OF SOUTHGATE, KENTUCKY**

## **Notes to Financial Statements**

**June 30, 2017**

### *Expenditures/Expenses*

In the government-wide financial statements, expenses are classified by function for governmental activities.

In the fund financial statements, governmental funds report expenditures of financial resources.

### *Use of Estimates*

The process of preparing financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect reported amounts of assets, liabilities, designated fund balances, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

## **NOTE C – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1) In accordance with City ordinance, prior to May 31, the Mayor submits to the City Council a proposed operating budget on the modified accrual basis of accounting for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them for the upcoming year.
- 2) A public meeting is conducted to obtain citizen comment.
- 3) By July 1, the budget is legally enacted through passage of an ordinance.
- 4) The Mayor is required by Kentucky Revised Statutes to present a quarterly report to the City Council explaining any variance from the approved budget.
- 5) Appropriations continue in effect until a new budget is adopted.
- 6) The City Council may authorize supplemental appropriations during the year.

Expenditures may not legally exceed budgeted appropriations at the function level. Any revisions to the budget that would alter total revenues and expenditures of any fund must be approved by the Council. The Council adopted one supplementary appropriation ordinance during the year. All appropriations lapse at fiscal yearend.

## **NOTE D – CASH, CASH EQUIVALENTS, AND INVESTMENTS**

### **Cash and Cash Equivalents**

The carrying amount of the City's cash equivalents (bank deposits, money market accounts and certificates of deposit with less than 90 days maturity) with financial institutions was \$508,935 at June 30, 2017.



# **CITY OF SOUTHGATE, KENTUCKY**

## **Notes to Financial Statements**

**June 30, 2017**

All of the City's cash equivalents are insured by the FDIC or are collateralized with securities held by the pledging institution's trust department in the City's name or owned directly by the City. As of June 30, 2017, the City did not have any deposits in excess of insured and/or collateralized amounts.

### **Custodial Credit Risk and Investment Policy**

It is the policy of the City to invest public funds in a manner that will provide the highest investment return with the maximum security of principal while meeting the daily cash flow demands of the City and conforming to all state statutes and City regulations governing the investments of public funds.

For deposits, custodial credit risk is the risk that in the event of the failure of the counterparty, the City will be able to recover the value of its cash, investments or collateral securities that are in the possession of an outside party. All deposits and investments are made in accordance with state statutes.

### **NOTE E – RISK MANAGEMENT**

The City is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, and natural disasters. The City has obtained insurance coverage through a commercial insurance company. In addition, the City has effectively managed risk through various employee education and prevention programs. All general liability management activities are accounted for in the General Fund. Expenditures and claims are recognized when probable that a loss has occurred and the amount of loss can be reasonably estimated.

Management estimates that the amount of actual or potential claims against the City as of June 30, 2017 will not materially affect the financial condition of the City. Therefore, the General Fund contains no provision for estimated claims. No claim has exceeded insurance coverage amounts in the past three fiscal years.

### **NOTE F – CLAIMS AND JUDGMENTS**

Amounts received, or receivable, from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal and state governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

### **NOTE G – INTERFUND ACTIVITY**

Transfers are typically used to move unrestricted revenues collected in one fund to finance various programs accounted for in another fund in accordance with budgetary authorizations and to fund debt service payments when they become due.

Transfer From	Transfer To	Amount
Community Center	General	\$ 46,100
		<u>\$ 46,100</u>





**CITY OF SOUTHGATE, KENTUCKY****Notes to Financial Statements****June 30, 2017****NOTE H – CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2017 was as follows:

	Balance at June 30, 2016	Additions	Deletions	Balance at June 30, 2017
Governmental Activities				
Capital Assets not Depreciated				
Land	\$ 370,323	\$ 8,000	\$ -	\$ 378,323
Construction in progress	-	-	-	-
Total Capital Assets Not Being Depreciated	370,323	8,000	-	378,323
Depreciable Capital Assets				
Infrastructure	1,596,864	-	-	1,596,864
Buildings	3,208,709	-	-	3,208,709
Land improvements	39,867	-	-	39,867
Equipment	666,125	-	-	666,125
Vehicles	446,005	70,912	-	516,917
Total Depreciable Capital Assets	5,957,570	70,912	-	6,028,482
Total Capital Assets at Historical Cost	6,327,893	78,912	-	6,406,805
Less Accumulated Depreciation				
Infrastructure	438,457	106,458	-	544,915
Buildings	1,242,416	64,174	-	1,306,590
Land improvements	9,256	1,594	-	10,850
Equipment	606,909	9,923	-	616,832
Vehicles	339,800	59,137	-	398,937
Total Accumulated Depreciation	2,636,838	241,286	-	2,878,124
Depreciable Capital Assets, Net	3,320,732	(170,374)	-	3,150,358
Total Capital Assets, Net	\$ 3,691,055	\$ (162,374)	\$ -	\$ 3,528,681



**CITY OF SOUTHGATE, KENTUCKY****Notes to Financial Statements****June 30, 2017**

Current year depreciation was charged to governmental functions as follows:

<u>Governmental Activities</u>	<u>Amount</u>
Administration	\$ 11,814
Fire and EMS	19,653
Police	46,404
Streets	106,457
Garage	22,774
Park	992
Community Center	33,192
Total Depreciation	<u>\$ 241,286</u>

**NOTE I – LONG-TERM DEBT***Storm Sewer Lease*

On April 2, 2007, the City entered into a lease agreement with the Kentucky League of Cities for replacement of a collapsed storm sewer. The debt proceeds are held in an acquisition trust account at U.S. Bank in Louisville, Kentucky. The City began making monthly payments in May 2007. The debt has a variable interest rate and matures in May of 2027. City assets act as collateral for the loan. The balance outstanding at June 30, 2017 is \$272,031. The remaining maturities on the Storm Sewer lease are as follows:

<u>Fiscal Year</u>		<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>Ending June 30,</u>				
2018	\$	22,281	\$ 8,478	\$ 30,759
2019		23,304	7,770	31,074
2020		24,369	7,044	31,413
2021		25,489	6,252	31,741
2022		26,656	5,454	32,110
Thereafter		149,932	13,746	163,678
Total	\$	<u>272,031</u>	<u>\$ 48,744</u>	<u>\$ 320,775</u>

*Firehouse Lease*

On June 11, 2009, the City entered into a lease agreement with the Kentucky League of Cities to construct, equip, and maintain a firehouse and related facilities in the City of Southgate. All rights, title, and interest of the City has been assigned to U.S. Bank in Louisville, Kentucky, as trustee under a Trust Indenture dated as of December 1, 2008. The City began making monthly payments in July, 2009. The debt has an interest rate of 3.98% and matures on June 1, 2034. The building acts as collateral for the loan. The balance outstanding at June 30, 2017 is \$1,001,864.



**CITY OF SOUTHGATE, KENTUCKY****Notes to Financial Statements****June 30, 2017**

The remaining maturities on the Firehouse are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2017	\$ 38,851	\$ 48,395	\$ 87,246
2018	40,790	46,460	87,250
2019	42,809	44,446	87,255
2020	44,944	42,315	87,259
2021	38,851	48,459	87,310
Thereafter	795,619	251,951	1,047,570
Total	<u>\$ 1,001,864</u>	<u>\$ 482,026</u>	<u>\$ 1,483,890</u>

**2014 Citizens Bank Loan**

On September 27, 2013, the City entered into a loan agreement with Citizens Bank in the amount of \$60,125 to purchase two police cruisers. The term of the loan is 36 months with monthly payments of \$1,771. The debt has an interest rate of 3.78% and matures in September of 2016. The balance of this loan was paid in full at June 30, 2017.

**2016 United Bank and Capital Trust Loan**

On November 16, 2016, the City entered into a loan agreement with United Bank and Capital Trust in the amount of \$26,739 to purchase a police cruiser. The term of the loan is 36 months with monthly payments of \$783. The debt has an interest rate of 3.45% and matures in November of 2019. The vehicle acts as collateral for the loan. The balance outstanding at June 30, 2017 is \$21,755. The remaining maturities on the loan are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2018	\$ 8,789	\$ 489	\$ 9,278
2019	9,097	304	9,401
2020	3,869	28	3,897
Total	<u>\$ 21,755</u>	<u>\$ 821</u>	<u>\$ 22,576</u>

**2017 United Bank and Capital Trust Loan**

On March 1, 2017, the City entered into a loan agreement with United Bank and Capital Trust in the amount of \$25,629 to purchase a police cruiser. The term of the loan is 36 months with monthly payments of \$750. The debt has an interest rate of 3.45% and matures in March of 2020. The vehicle acts as collateral for the loan. The balance outstanding at June 30, 2017 is \$22,888. The remaining maturities on the loan are as follows:



**CITY OF SOUTHGATE, KENTUCKY****Notes to Financial Statements****June 30, 2017**

Fiscal Year Ending June 30,	Principal	Interest	Total
2018	\$ 8,346	\$ 660	\$ 9,006
2019	8,638	368	9,006
2020	5,904	100	6,004
Total	<u>\$ 22,888</u>	<u>\$ 1,128</u>	<u>\$ 24,016</u>

**Summary of General Long-Term Debt**

The following is a summary of the City's long-term debt transactions for the year ended June 30, 2017:

	Balance June 30, 2016	Additions	Retirements/ Repayments	Balance June 30, 2017	Amounts Due Within 1 Year
Firehouse	\$ 1,038,873	\$ -	\$ (37,009)	\$ 1,001,864	\$ 38,851
Storm Sewer	295,065	-	(23,034)	272,031	22,281
Citizens Bank loan -2014	5,275	-	(5,275)	-	-
United Bank loan -2016	-	26,739	(4,984)	21,755	8,789
United Bank loan -2017	-	25,629	(2,741)	22,888	8,346
United Bank - TAN	-	225,000	(225,000)	-	-
Total	<u>\$ 1,339,213</u>	<u>\$ 277,368</u>	<u>\$ (298,043)</u>	<u>\$ 1,318,538</u>	<u>\$ 78,267</u>

**NOTE J – COUNTY EMPLOYEES' RETIREMENT SYSTEM**

The City's eligible employees are covered by the County Employees Retirement System (Plan).

**General information about the County Employees Retirement System ("CERS") Non-Hazardous and Hazardous**

*Plan description* - Employees are covered by CERS, a cost-sharing multiple-employer defined benefit pension plan administered by the Kentucky Retirement System (KRS), an agency of the Commonwealth of Kentucky. Under the provisions of the Kentucky Revised Statute Section 61.645, the Board of Trustees of the Kentucky Retirement administers CERS and has the authority to establish and amend benefit provisions. The Kentucky Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for CERS. That report may be obtained from <http://kyret.ky.gov/>.

*Benefits provided* - CERS provides retirement, health insurance, death and disability benefits to Plan employees and beneficiaries. Employees are vested in the plan after five years of service. For retirement purposes, non-hazardous and hazardous duty employees are grouped into three tiers, based on hire date:





# CITY OF SOUTHGATE, KENTUCKY

## Notes to Financial Statements

June 30, 2017

### Non-Hazardous duty employees:

Tier 1	Participation date	Before September 1, 2008
	Unreduced Retirement	27 years service or 65 years old
	Reduced Retirement	At least 5 years service and 55 years old
		At least 25 years service and any age
Tier 2	Participation Date	September 1, 2008 - December 31, 2013
	Unreduced Retirement	At least 5 years service and 65 years old
		Or age 57+ and sum of service years plus age equal 87
		At least 10 years service and 60 years old
Tier 3	Participation Date	After December 31, 2013
	Unreduced Retirement	At least 5 years service and 65 years old
		Or age 57+ and sum of service years plus age equal 87
	Reduced Retirement	Not available

Cost of living adjustments are provided at the discretion of the General Assembly. Retirement for a non-hazardous duty employee is based on a factor of the number of years of service and hire date multiplied by the average of the highest five years' earnings. Reduced benefits for a non-hazardous duty employee are based on factors of both of these components. Participating non-hazardous duty employees become eligible to receive the health insurance benefit after at least 180 months or service. Death benefits are provided for both death after retirement and death prior to retirement. Death benefits after retirement are \$5,000 in lump sum. Five years' service is required for death benefits prior to retirement and the non-hazardous duty employee must have suffered a duty-related death. The decedent's beneficiary will receive the higher of the normal death benefit and \$10,000 plus 25% of the decedent's monthly final rate or pay and any dependent child will receive 10% of the decedent's monthly final rate of pay up to 40% for all dependent children. Five years' service is required for nonservice-related disability benefits.

*Contributions* - Required contributions by the non-hazardous employee are based on the tier:

	Required Contribution
Tier 1	5%
Tier 2	5% + 1% for insurance
Tier 3	5% + 1% for insurance



# CITY OF SOUTHGATE, KENTUCKY

## Notes to Financial Statements

June 30, 2017

### Hazardous duty employees:

Tier 1	Participation date	Before September 1, 2008
	Unreduced Retirement	At least one month of hazardous duty service credit or 55 years old
	Reduced Retirement	15 years service and 50 years old or any age with 20 years service
Tier 2	Participation Date	September 1, 2008 - December 31, 2013
	Unreduced Retirement	At least 5 years of hazardous duty service credit and 60 years old
	Reduced Retirement	15 years service and 50 years old or any age with 25 years service
Tier 3	Participation Date	On or after January 1, 2014
	Unreduced Retirement	At least 5 years of hazardous duty service credit and 60 years old or 25 or more years of service, with no age requirement
	Reduced Retirement	Not available

Cost of living adjustments are provided at the discretion of the General Assembly. Retirement for a hazardous duty employee is based on a factor of the number of years of service and hire date multiplied by the average of the highest three years' earnings. Reduced benefits are based on factors of both of these components. Participating hazardous duty employees become eligible to receive the health insurance benefit after at least 180 months of service. Death benefits are provided for both death after retirement and death prior to retirement. For hazardous duty members whose participation began before 1/1/2014 and have suffered a non-duty related death, death benefits are provided for any age in active employment with five years of service, or any age and not in active employment with at least 12 years of service. For hazardous duty members whose participation began on or after 1/1/2014, five years of service is required for death benefits prior to retirement and the employee must have suffered a duty-related death. Death benefits after retirement are \$5,000 in lump sum. The decedent's beneficiary will receive the higher of the normal death benefit and \$10,000 plus 25% of the decedent's monthly final rate or pay and any dependent child will receive 10% of the decedent's monthly final rate of pay up to 40% for all dependent children. Five years (waived if in the line of duty) of service is required for nonservice-related disability benefits.

Contributions-Required contributions by the hazardous duty employee are based on the tier:

	Required Contribution
Tier 1	8%
Tier 2	8% + 1% for insurance
Tier 3	8% + 1% for insurance

### **Contributions**

For non-hazardous duty employees, the City contributed 18.68%, of which 13.95% was for the pension fund and 4.73% was for the health insurance fund, of the non-hazardous duty employee's compensation during the fiscal year ended June 30, 2017. For hazardous duty employees, the City contributed 31.06%, of which 21.71% was for the pension fund and 9.35% was for the health insurance fund, of the hazardous duty employee's compensation during the fiscal year ended June 30, 2017.



## **CITY OF SOUTHGATE, KENTUCKY**

### **Notes to Financial Statements**

**June 30, 2017**

The City made all required contributions for the non-hazardous Plan pension obligation for the fiscal year ended June 30, 2017 in the amount of \$88,925 of which \$66,408 was for the pension fund and \$22,517 was for the health insurance fund. The City also made all required contributions for the hazardous Plan pension obligation for the fiscal year ended June 30, 2017 in the amount of \$348, of which \$243 was for the pension fund and \$105 was for the health insurance fund.

#### **Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions**

At June 30, 2017, the City reported a liability of \$714,005 (\$699,711 – non-hazardous and \$14,294 – hazardous) as its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2016, the City's non-hazardous employer allocation proportion was 0.01421% of the total CERS non-hazardous duty employees and 0.00083% of the total CERS hazardous duty employees. For the year ended June 30, 2017, the City recognized pension expense of \$40,846.

In FY 2017, \$190,716 was recognized as a net deferred outflow of resources resulting from a) actuarial losses, b) difference between projected and actual earnings, c) changes in assumptions, and d) changes in proportion e) contributions subsequent to the measurement date. \$75,950 was recognized as a net deferred inflow of resources resulting from changes in proportion deferred inflows of resources.

At June 30, 2017, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:



# CITY OF SOUTHGATE, KENTUCKY

## Notes to Financial Statements

June 30, 2017

	Non-Hazardous		Hazardous		Total	
	Deferred Outflow	Deferred Inflow	Deferred Outflow	Deferred Inflow	Deferred Outflow	Deferred Inflow
Differences between expected and actual experience	\$ 3,055	\$ -	\$ 206	\$ -	\$ 3,261	\$ -
Net difference between projected and actual earnings on plan investments	65,780	-	1,206	-	66,986	-
Change of assumptions	37,067	-	820	-	37,887	-
Changes in proportion and differences between contributions and proportionate share of contributions	15,931	-	-	(75,950)	15,931	(75,950)
Contributions subsequent to the measurement date	66,408	-	243	-	66,651	-
Total	<u>\$ 188,241</u>	<u>\$ -</u>	<u>\$ 2,475</u>	<u>\$ (75,950)</u>	<u>\$ 190,716</u>	<u>\$ (75,950)</u>

The City's contributions subsequent to the measurement date of \$66,651 will be recognized as a reduction of the net pension liability in the year ending June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Fiscal Year Ending June 30,	Net Deferral
2018	\$ 21,081
2019	8,061
2020	7,580
2021	11,392
	<u>\$ 48,114</u>

### Actuarial Methods and Assumptions

The total pension liability for KRS was determined by applying procedures to the actuarial valuation as of June 30, 2016. The financial reporting actuarial valuation as of June 30, 2016 used the following actuarial methods and assumptions, applied to all prior periods included in the measurement:

Valuation Date	June 30, 2016
Experience Study	July 1, 2008 – June 30, 2013
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level percentage of payroll, closed
Remaining Amortization Period	27 years
Asset Valuation Method	5-year smoothed market
Inflation	3.25%
Salary Increase	4.0%, average, including inflation
Investment Rate of Return	7.5% for all but 6.75% for KERS (Non-Hazardous), net of pension plan investment expense, including inflation





## **CITY OF SOUTHGATE, KENTUCKY**

### **Notes to Financial Statements**

**June 30, 2017**

The mortality table used for active members is RP-2000 Combined Mortality Table projected with Scale BB to 2013 (multiplied by 50% for males and 30% for females). For healthy retired members and beneficiaries, the mortality table used is the RP-2000 Combined Mortality Table projected with Scale BB to 2013 (set back one year for females). For disabled members, the RP-2000 Combined Disabled Mortality Table projected with Scale BB to 2013 (set back 4 years for males) is used for the period after disability retirement. There is some margin in the current mortality tables for possible future improvement in mortality rates and that margin will be reviewed again when the next experience investigation is conducted.

The long-term expected return on plan assets is reviewed as part of the regular experience studies prepared every five years for KRS. The most recent analysis, performed for the period covering fiscal years 2008 through 2013, is outlined in a report dated December 3, 2015. Several factors are considered in evaluating the long-term rate of return assumption including long term historical data, estimates inherent in current market data, and a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected return, net of investment expense, and inflation) were developed by the investment consultant for each major asset class. These ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation. The assumption is intended to be a long-term assumption and is not expected to change absent a significant change in the asset allocation, a change in the inflation assumption, or a fundamental change in the market that alters expected returns in future years.

### **Changes of Assumptions**

The demographic and economic assumptions that affect the measurement of the total pension liability were updated as follows for the 2015 measurement date year:

- The assumed investment rate of return was decreased from 7.75% to 7.5%.
- The assumed rate of inflation was reduced from 3.5% to 3.25%.
- The assumed rate of wage inflation was reduced from 1.00% to 0.75%.
- Payroll growth assumption was reduced from 4.50% to 4.00%.
- The mortality table used for active members is RP-2000 Combined Mortality Table projected with Scale BB to 2013 (multiplied by 50% for males and 30% for females).
- For healthy retired members and beneficiaries, the mortality table used is the RP-2000 Combined Mortality Table projected with Scale BB to 2013 (set-back 1 year for females). For disabled members, the RP-2000 Combined Disabled Mortality Table projected with Scale BB to 2013 (set back 4 years for males) is used for the period after disability retirement. There is some margin in the current mortality tables for possible future improvement in mortality rates and that margin will be reviewed again when the next experience investigation is conducted.
- The assumed rates of Retirement, Withdrawal and Disability were updated to more accurately reflect experience.



**CITY OF SOUTHGATE, KENTUCKY****Notes to Financial Statements****June 30, 2017**

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	CERS Hazardous & Non-Hazardous Target	Long Term Expected
	Allocation	Nominal Return
Combined equity	44%	5.40%
Combined fixed income	19%	1.50%
Real return (diversified inflation strategies)	10%	3.50%
Real estate	5%	4.50%
Absolute return (diversified hedge funds)	10%	4.25%
Private equity	10%	8.50%
Cash	2%	-0.25%
Total	100%	

**Discount Rate**

The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates. Projected inflows from investment earnings were calculated using the long-term assumed investment return of 7.5%. The long-term assumed investment rate of return was applied to all periods of projected of benefit payments to determine the total pension liability.

**Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.5 percent, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.5 percent) or 1-percentage-point higher (8.5 percent) than the current rate:

	Discount Rate	City's Proportionate Share of Net Pension Liability		
		Non-Hazardous	Hazardous	Total
1% decrease	6.5%	\$ 871,954	\$ 17,957	\$ 889,911
Current discount rate	7.5%	699,711	14,294	714,005
1% increase	8.5%	552,065	11,272	563,337

**Plan Fiduciary Net Position**

The Plan issues a publicly available financial report that includes financial statements and required supplementary information, and detailed information about the Plan's fiduciary net position. The report may be obtained in writing from the County Employee Retirement System, 1260 Louisville Road, Perimeter Park West, Frankfort, Kentucky, 40601.



## **CITY OF SOUTHGATE, KENTUCKY**

### **Notes to Financial Statements**

**June 30, 2017**

#### **NOTE K – FIRE AND LIFE SQUAD PROTECTION**

The City contracts with the Southgate Volunteer Fire Department for fire protection and with the Southgate Wilder EMS for life squad service. These annual contracts totaled \$293,000 for fire protection and \$15,000 for life squad service during the fiscal year ended June 30, 2017.

#### **NOTE L – IMPLEMENTATION OF NEW ACCOUNTING STANDARDS**

**Statement No. 73** – *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*

**Statement No. 74** – *Financial Reporting for Postemployment Benefit Plans Other than Pension Plans*

**Statement No. 77** – *Tax Abatement Disclosures*

**Statement No. 78** – *Pensions Provided Through Certain Multiple-Employer Defined Benefit Pension Plans*

**Statement No. 79** – *Certain External Investment Pools and Pool Participants*

**Statement No. 80** – *Blending Requirements for Certain Component Unites – an Amendment of GASB Statement No. 14*

**Statement No. 82** – *Pension Issues – an Amendment of GASB Statements No. 67, 68, and 73*

#### **NOTE M – FUTURE ACCOUNTING STANDARDS**

**Statement No. 75** – *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* – Implementation in FY 2018

**Statement No. 81** – *Irrevocable Split-Interest Agreements* – Implementation in FY 2018

**Statement No. 83** – *Certain Asset Retirement Obligations* – Implementation in FY 2019

**Statement No. 84** – *Fiduciary Activities* – Implementation in FY 2020

**Statement No. 85** – *Omnibus 2017* – Implementation in FY 2018

**Statement No. 86** – *Certain Debt Extinguishment Issues* – Implementation in FY 2018

**Statement No. 87** – *Leases* – Implementation in FY 2021

#### **NOTE N – SUBSEQUENT EVENTS**

Management has considered subsequent events through December 28, 2017, which represents the date financial statements were available to be issued. The City did not have any events subsequent to June 30, 2017 through December 28, 2017 to disclose.



**CITY OF SOUTHGATE, KENTUCKY**  
**BUDGETARY COMPARISON SCHEDULE**  
**BUDGET AND ACTUAL - GENERAL FUND**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts			Actual	Variance
	Original	Amendments	Final	Amounts	Favorable (Unfavorable)
<b>Budgetary fund balance, July 1</b>	\$ 533,546	\$ (24,048)	\$ 509,498	\$ 509,498	-
<b>Resources (inflows)</b>					
Estimated revenues	2,628,221	(16,965)	2,611,256	2,572,167	(39,089)
Transfer of Funds	-	-	-	-	-
<b>Amounts available for appropriation</b>	<u>3,161,767</u>	<u>(41,013)</u>	<u>3,120,754</u>	<u>3,081,665</u>	<u>(39,089)</u>
<b>Charges to appropriations (outflows)</b>					
Administration	476,608	69,605	546,213	543,715	2,498
Police	876,861	(19,087)	857,774	861,150	(3,376)
Streets	224,745	(49,533)	175,212	155,186	20,026
Sewers	34,903	(4,454)	30,449	28,314	2,135
Waste Collection	191,152	(15,827)	175,325	175,339	(14)
Fire	417,313	29,167	446,480	446,095	385
Community Center	119,427	(5,860)	113,567	106,005	7,562
Garage	138,988	(1,153)	137,835	129,028	8,807
Parks	177,476	(82,522)	94,954	72,286	22,668
<b>Total charges to appropriations</b>	<u>2,657,473</u>	<u>(79,664)</u>	<u>2,577,809</u>	<u>2,517,118</u>	<u>60,691</u>
Transfers in (out)	<u>50,032</u>	<u>(5,301)</u>	<u>44,731</u>	<u>46,100</u>	<u>1,369</u>
<b>Budgetary fund balance, June 30</b>	<u>\$ 554,326</u>	<u>\$ 33,350</u>	<u>\$ 587,676</u>	<u>\$ 610,647</u>	<u>\$ 22,971</u>

The accompanying notes are an integral part of the financial statements.





**CITY OF SOUTHGATE, KY**  
**MULTIPLE EMPLOYER, COST SHARING, DEFINED BENEFIT PENSION PLAN DISCLOSURE-NON-HAZARDOUS**  
**Last Ten Fiscal Years**

**Schedule of the City's Proportionate Share of the Net Pension Liability**  
**County Employees' Retirement System (CERS)**

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Proportion of net pension liability	0.014211%	0.013878%	0.013427%							
Proportionate share of the net pension liability (asset)	\$ 699,711	\$ 596,683	\$ 435,622							
Covered employee payroll in year of measurement	224,408	222,875	209,804							
Share of the net pension liability (asset) as a percentage of its covered employee payroll	311.80%	267.72%	207.63%							
Plan fiduciary net position as a percentage of total pension liability	55.50%	59.97%	66.80%							

**Schedule of the City's Pension Fund Contributions**  
**County Employees' Retirement System (CERS)**

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Contractually required contribution	\$ 66,408	\$ 27,871	\$ 28,416	\$ 28,827						
Actual contribution	66,408	27,871	28,416	28,827						
Contribution deficiency (excess)			-	-						
Covered employee payroll	\$ 534,080	\$ 224,408	\$ 222,875	\$ 209,804						
Contributions as a percentage of covered employee payroll	12.43%	12.42%	12.75%	13.74%						

**Notes to Required Supplementary Information**  
**For the Year Ended June 30, 2017**  
**Changes of Assumptions**

The net pension liability as of June 30, 2017, is based on the June 30, 2016, actuarial valuation. The changes to the elements of the pension expense, i.e. the difference between expected and actual experience, net difference between projected and actual earnings on plan investments, changes in assumptions, and the changes in proportion and differences between City's contributions and proportionate share of contributions are detailed in NOTE J in the Notes to the Financial Statements.



**CITY OF SOUTHGATE, KY**  
**MULTIPLE EMPLOYER, COST SHARING, DEFINED BENEFIT PENSION PLAN DISCLOSURE-HAZARDOUS**  
**Last Ten Fiscal Years**

**Schedule of the City's Proportionate Share of the Net Pension Liability**  
**County Employees' Retirement System (CERS)**

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Proportion of net pension liability	0.000833%	0.003456%	0.010045%							
Proportionate share of the net pension liability (asset)	\$ 14,294	\$ 53,057	\$ 120,724							
Covered employee payroll in year of measurement	219,408	221,967	215,501							
Share of the net pension liability (asset) as a percentage of its covered employee payroll	6.51%	23.90%	56.02%							
Plan fiduciary net position as a percentage of total pension liability	53.95%	57.52%	63.46%							

**Schedule of the City's Pension Fund Contributions**  
**County Employees' Retirement System (CERS)**

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Contractually required contribution	\$ 243	\$ 44,452	\$ 50,941	\$ 46,915						
Actual contribution	243	44,452	50,941	46,915						
Contribution deficiency (excess)			-	-						
Covered employee payroll	\$ 1,119	\$ 219,408	\$ 221,967	\$ 215,501						
Contributions as a percentage of covered employee payroll	21.72%	20.26%	22.95%	21.77%						

**Notes to Required Supplementary Information**  
**For the Year Ended June 30, 2017**  
**Changes of Assumptions**

The net pension liability as of June 30, 2017, is based on the June 30, 2016, actuarial valuation. The changes to the elements of the pension expense, i.e. the difference between expected and actual experience, net difference between projected and actual earnings on plan investments, changes in assumptions, and the changes in proportion and differences between City's contributions and proportionate share of contributions are detailed in NOTE J in the Notes to the Financial Statements.



<b>CITY OF SOUTHGATE, KENTUCKY</b> <b>COMBINING BALANCE SHEET - NON-MAJOR GOVERNMENTAL FUNDS</b> <b>June 30, 2017</b>
---

	<b>Municipal Road Aid Fund</b>	<b>Community Center Fund</b>	<b>Total Non-Major Funds</b>
<b>Assets</b>			
Cash and cash equivalents	\$ 161,863	\$ 11,503	\$ 173,366
Accounts receivable			
Intergovernmental	7,117	-	7,117
<b>Total assets</b>	<u>\$ 168,980</u>	<u>\$ 11,503</u>	<u>\$ 180,483</u>
<b>Liabilities and fund balances</b>			
<b>Liabilities</b>			
Accounts payable	\$ -	\$ 378	\$ 378
Rental deposits	-	9,780	9,780
Due to other funds	116,096	-	116,096
<b>Total liabilities</b>	<u>116,096</u>	<u>10,158</u>	<u>126,254</u>
<b>Fund balances</b>			
Restricted	52,884	-	52,884
Assigned	-	1,345	1,345
Unassigned	-	-	-
<b>Total fund balances</b>	<u>52,884</u>	<u>1,345</u>	<u>54,229</u>
<b>Total liabilities and fund balances</b>	<u>\$ 168,980</u>	<u>\$ 11,503</u>	<u>\$ 180,483</u>

The accompanying notes are an integral part of the financial statements.



**CITY OF SOUTHGATE, KENTUCKY**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCE - NON-MAJOR GOVERNMENTAL FUNDS**  
**For the Year Ended June 30, 2017**

	<b>Municipal Road Aid Fund</b>	<b>Community Center Fund</b>	<b>Total Non-Major Funds</b>
<b>Revenues</b>			
Intergovernmental revenue	\$ 76,572	\$ -	\$ 76,572
Charges for services	-	47,383	47,383
Interest	671	-	671
<b>Total revenues</b>	<u>77,243</u>	<u>47,383</u>	<u>124,626</u>
<b>Expenditures</b>			
Streets	25,812	-	25,812
Community Center	-	-	-
<b>Total expenditures</b>	<u>25,812</u>	<u>-</u>	<u>25,812</u>
<b>Excess (deficit) of revenues over expenditures</b>	51,431	47,383	98,814
<b>Other financing sources (uses)</b>			
Operating transfers out	-	(46,100)	(46,100)
<b>Excess (deficit) of revenues and other financing sources over expenditures and other financing uses</b>	51,431	1,283	52,714
<b>Fund balances, beginning of year</b>	1,453	62	1,515
<b>Fund balances, end of year</b>	<u>\$ 52,884</u>	<u>\$ 1,345</u>	<u>\$ 54,229</u>

The accompanying notes are an integral part of the financial statements.





**CITY OF SOUTHGATE, KENTUCKY**  
**BUDGETARY COMPARISON SCHEDULE**  
**BUDGET AND ACTUAL - MUNICIPAL ROAD AID FUND**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts			Actual	Variance
	Original	Amendments	Final	Amounts	Favorable (Unfavorable)
<b>Budgetary fund balance, July 1</b>	\$ 459	\$ 994	\$ 1,453	\$ 1,453	\$ -
<b>Resources (inflows):</b>					
Estimated revenues	75,012	12	75,000	76,572	1,572
Interest	-	(12)	12	671	659
Proceeds of long term debt	-	-	-	-	-
<b>Amounts available for appropriation</b>	<u>75,471</u>	<u>994</u>	<u>76,465</u>	<u>78,696</u>	<u>2,231</u>
<b>Charges to appropriations (outflows):</b>					
Streets	75,000	-	75,000	25,812	49,188
<b>Total charges to appropriations</b>	<u>75,000</u>	<u>-</u>	<u>75,000</u>	<u>25,812</u>	<u>49,188</u>
Transfers to (from) fund	-	-	-	-	-
<b>Budgetary fund balance, June 30</b>	<u>\$ 471</u>	<u>\$ 994</u>	<u>\$ 1,465</u>	<u>\$ 52,884</u>	<u>\$ 51,419</u>

The accompanying notes are an integral part of the financial statements.



**CITY OF SOUTHGATE, KENTUCKY**  
**BUDGETARY COMPARISON SCHEDULE**  
**BUDGET AND ACTUAL - COMMUNITY CENTER FUND**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts			Actual	Variance
	Original	Amendments	Final	Amounts	Favorable (Unfavorable)
<b>Budgetary fund balance, July 1</b>	\$ -	\$ 62	\$ 62	\$ 62	\$ -
<b>Resources (inflows):</b>					
Rental and sales income	50,082	(5,301)	44,781	47,383	2,602
Transfer to (from) fund	(50,032)	5,301	(44,731)	(46,100)	(1,369)
<b>Amounts available for appropriation</b>	50	62	112	1,345	1,233
<b>Charges to appropriations (outflows):</b>					
Community Center	50	-	50	-	50
<b>Total charges to appropriations</b>	50	-	50	-	50
<b>Budgetary fund balance, June 30</b>	<u>\$ -</u>	<u>\$ 62</u>	<u>\$ 62</u>	<u>\$ 1,345</u>	<u>\$ 1,283</u>

The accompanying notes are an integral part of the financial statements.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT  
AUDITING STANDARDS**

**To the Honorable Mayor and  
Members of the Council  
City of Southgate, Kentucky**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the City of Southgate, Kentucky as of June 30, 2017 and the related notes to the financial statements which collectively comprise the City of Southgate, Kentucky's financial statements, and have issued our report thereon dated December 28, 2017.

**Internal Control over Financial Reporting**

In planning and performing our audits of the financial statements, we considered City of Southgate, Kentucky's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Southgate, Kentucky's internal control. Accordingly, we do not express an opinion on the effectiveness of City of Southgate, Kentucky's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Southgate, Kentucky's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement





Van Gorder, Walker & Co., Inc.  
Certified Public Accountants

amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Van Gorder, Walker & Co., Inc.*

**Van Gorder, Walker & Co., Inc.**  
Erlanger, Kentucky  
December 28, 2017



